

### **SPECIAL CATEGORY DATA**

In any contact we have with you it is possible that you may disclose sensitive information to us that is described as Special Category Data (SCD) under data protection laws. For us to be able to capture this data and then process it to make investment decisions or otherwise manage your account in your best interest we need your explicit consent. We will not specifically ask you about all the types of SCD described below but, if you think any of them are relevant to the investment decisions we make on your behalf, then it is in your interests to inform us.

### What is SCD?

SCD is more sensitive personal information about an individual; for example their race or ethnic origin, political opinions, religious or philosophical beliefs, health, trade union membership, genetics and biometrics.

We will only process SCD that you tell us about and, only then, if we believe it is relevant to the services we provide to you.

## What categories of SCD do we collect?

The types of SCD that we are most likely to collect from you are listed below. We only collect this information to tailor your investment portfolio to your specific requirements (if any) or to otherwise provide our services to you as agreed. We may collect:

- information about your health; and
- information that may identify your philosophical beliefs, for example if you wish to exclude investments on ethical grounds.

## Why do we collect this data?

We collect this information to ensure that we provide you with an investment service that meets your specific requirements and is most appropriate for your individual circumstances.

### How do we collect the data?

When we first meet you, we will carry out a full fact-find and collect personal data that may include some SCD (as described above). We may also collect SCD during any regular review meetings or when you complete one of our application forms.

## Your consent

You can withdraw your consent at any time, but if you do so, we may not be able to continue to provide you with an investment service that meets your specific requirements.

By ticking this box you consent to us collecting, processing and storing Special Category Data about you/the client as described in this form.

Client portfolio reference number:

If this is for a joint investment, both parties should sign.

If you are an individual who is providing consent on behalf of a client (e.g. as an Attorney) please state the client's full name below. Please also state your relationship with the client.

I confirm that the information provided on this form is complete and accurate to the best of my knowledge.



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Relationship with client (if acting on hehalf of the client):

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Print full name:

Date:						
DD	MM	YYYY				

# **QUILTER CHEVIOT**

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